

## How to process Broadacre Final Revisions Laserbeam

## To process the insured's Final Revisions please proceed as follows:

- > Ensure you are processing the revisions on or prior to the Final Revision Date noted upon the Insured's Schedule.
- > Go to "Current Policies" and search the relevant client or policy number.
- > On the right hand side click "Endorse".

	Policies	/										
Home	BRO-537272					Searc	Recent	Default Sea	rch	•		Create New Quote
S Current Quotes	ID	Number	Insured	Product	Туре	Inception	Effective	Expiry	Title			
Current Policies	537272	BRO-537272	BRO Test 2	Broadacre	New Business	06 Apr 2023	06 Apr 2023	30 Jun 2023		View	Endorse	Add Claim

- > Go the "Fields & Crops" and click "Edit" on the relevant field/s you wish to adjust.
- > If you are applying the same change to multiple fields e.g. All Wheat Fields to be 3.5t/ha then you are able to "Bulk Update" the policy, please refer to instructions below on how to proceed with bulk updating.
- > Once you have completed processing the final revision changes, please proceed to the "Referral" tab.
- Add a note upon the referral "Due to the revisions made to the policy" by clicking edit, and provide us with a summary of what you have processed e.g. Processing Final Revision Changes All Wheat to 3.5t/ha.
- > Please also add any notes to any other referrals that you feel are relevant/may require further information.
- > Once complete, click "Submit Referrals", we will then be notified and will review the request and provide updated documents where relevant.

Edit/View Referral										
Due to the revisions made to the pe	blicy									
									Add Another	
Referral Date	Туре		Generated By		Submitted		Subr	mitted Date		
11 Apr 2023	System		Rural Test		No					
Referral Text										
Due to the revisions made to the polic	2Y									
Accepted	Accepted Date	Accepted By		Denied		Denied Date		Denied By		
No				No						
Broker Comment										
Processing Final Revisions to Propert	y Farm 1 - adjusting all Wheat yields to 3	1.5t/ha.								
									10	
Underwriter Comment										
									h	
							Next Referral		Save & Close	

> Click here to watch a quick video.



## How to apply the same revision to multiple fields – Bulk updating.

> Within the "Fields & Crops" tab, click "Bulk Update".

Policy Client Disclosure Form Cover Fields & Crops Premium Documents Referral Conditions	INDITE Endorsement has been created, and is ready for processing	×
	Policy Client Disclosure Farm Cover Rields & Crops Premium Documents Referral Conditions	
Fields & Crops Bulk Update Add New Field/Crop	Fields 8 Crops Bulk Update	Add New Field/Crop

> Update the relevant boxes to select what you are wishing to change, then either filter by Farm, Crop Type or manually select the fields to adjust by clicking the check box to the left side.

Bulk Update	e Multiple Fields											
BRO-537281	I - Test											
Update Type				evised Yield	Revised Value per	Tonne						
Yield & Value	Yield & Values			▼ 2.5		\$350.00						
Form Filter Select an item  V Select fields to be updated with this change:		c	Crop Type Filter									
		•	▼ Wheat ▼					Select				
Selection	Farm	Field	Are	а Сгор Туре	Optional Benefit	Yield	\$ per T	% Insured	Hail Excess	Overriden	Sum Insured	Premium
<b>V</b>	Farm 1	1	100.0	0 Wheat	None	1.00	\$300.00	100%	5%	No	\$30,000.00	\$351.00
<b>~</b>	Farm 1	2	100.0	0 Wheat	None	1.00	\$300.00	100%	5%	No	\$30,000.00	\$351.00
<b>~</b>	Farm 1	3	100.0	0 Wheat	None	1.00	\$300.00	100%	5%	No	\$30,000.00	\$351.00
<b>~</b>	Farm 1	4	100.0	0 Wheat	None	1.00	\$300.00	100%	5%	No	\$30,000.00	\$351.00
<b>V</b>	Farm 1	5	100.0	0 Wheat	None	1.00	\$300.00	100%	5%	No	\$30,000.00	\$351.00
	Farm 1	6	100.0	0 Canola	None	2.00	\$650.00	100%	10%	No	\$130,000.00	\$3,159.00
	Farm 1	7	100.0	0 Canola	None	2.00	\$650.00	100%	10%	No	\$130,000.00	\$3,159.00
	Farm 1	8	20.0	0 Canola	None	2.00	\$650.00	100%	10%	No	\$26,000.00	\$631.80
	Farm 1	9	10.0	0 Barley	None	3.00	\$350.00	100%	5%	No	\$10,500.00	\$152.25
	Farm 1	10	10.0	0 Barley	None	3.00	\$350.00	100%	5%	No	\$10,500.00	\$152.25
	Farm 1	11	11.0	0 Barley	None	3.00	\$350.00	100%	5%	No	\$11,550.00	\$167.48
									U	odate Fields	Ca	ncel

- > Once complete then click update fields and you'll be taken back to "Fields & Crops".
- > To make another change to multiple fields repeat the above.
- > Click here to watch a quick video.